

## NOTICE OF MEETING

### HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 391

The Board of Directors of Harris County Municipal Utility District No. 391 will hold a regular meeting on Monday, January 8, 2024, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Neches Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. Approve Minutes.
3. Financial and bookkeeping matters, including payment of bills and review of investments.
4. Accept annual disclosure statements for Investment Officer and Bookkeeper.
5. Annual Report regarding Post-Issuance Compliance Policy.
6. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
7. Discuss new development adjacent to the District and authorize appropriate action, if necessary, including agreement for sale of water and wastewater capacity.
8. Engineering matters, including:
  - a. authorize engineer to design facilities in the service area;
  - b. approve plans and specifications and authorize advertisement for bids for construction of water, sewer and drainage;
  - c. review bids and award contract for construction of water, sewer and drainage facilities for the following project;
  - d. approve pay estimates, change orders and final acceptance as appropriate, for construction of water, sewer and drainage facilities;
    - i. wastewater treatment plant expansion;
  - e. deeds, easements, consent to monument encroachment, requests for service or utility commitment letters;
  - f. wastewater reuse program feasibility, including water user agreements; and
  - g. sanitary sewer televising and cleaning.
9. Lake and turf management report, including approval of proposals for necessary repairs or replacements, improvements, renewal of permits, or landscaping Agreements.
10. Master parks plan and future park development, including:
  - a. authorize design of projects and authorize advertisement for bids;
  - b. review bids and award contracts; and
  - c. approve pay estimates, change orders and final acceptance as appropriate, including:
    - i. lighting around the lakes.
11. Operation of District facilities, including:
  - a. billings, repairs and maintenance; and

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

Texas Water Code Section 49.062(c) provides a process for qualified voters residing in the District to request the designation of a meeting place within the District. Please see Section 49.062(c) for specific information.

- b. conduct hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
- 12. Garbage collection matters.
- 13. Report regarding development in the District.
- 14. Discuss Security Report.
- 15. Website matters and community outreach.
- 16. Discuss meeting schedule and location.
- 17. 2024 Directors Election, including:
  - a. adopt Resolution Designating an Agent of the Secretary of the Board of Directors During the 2024 Board of Directors Election Period;
  - b. authorize Notice of Deadline to File Applications for Place on the Ballot; and
  - c. approve contract for election services with Harris County.

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### **AVISO DE ASAMBLEA**

#### **DISTRITO DE SERVICIOS PÚBLICOS MUNICIPALES Nro. 391 DEL CONDADO DE HARRIS**

La Junta Directiva del Distrito de Servicios Municipales Nro. 391 Del Condado de Harris, llevará a cabo una asamblea ordinaria el lunes 8 de enero de 2024 a las 12:00 p.m., en las oficinas de Allen Boone Humphries Robinson LLP, ubicadas en 3200 Southwest Freeway, Suite 2600, en el salón Neches, Houston, Texas, para discutir y de ser apropiado actuar sobre los siguientes puntos:

- 17. Elección de Directores de 2024, incluyendo:
  - a. adoptar una Resolución Designando un Agente del Secretario de la Junta Directiva Durante el Período de la Elección de la Junta Directiva de 2024;
  - b. autorizar el Aviso de Fecha Límite para Presentar una Solicitud de un Lugar en la Boleta; y
  - c. aprobar el contrato de servicios electorales con el Condado de Harris.

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### **THÔNG BÁO HỌP**

#### **CƠ QUAN TIỆN ÍCH THÀNH PHỐ SỐ 391 QUẬN HARRIS**

Ban Giám Đốc Cơ Quan Tiện Ích Thành Phố Số 391 Quận Harris sẽ tổ chức một cuộc họp thường lệ vào thứ Năm, ngày 8 tháng Một, 2024, lúc 12 sáng, tại các văn phòng của Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, trong phòng Neches Room, Houston, Texas, để bàn thảo và thực hiện các thủ tục sau đây, nếu thích hợp:

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17. Cuộc Bầu Cử Giám Đốc 2024, bao gồm:
- a. thông qua Nghị Quyết Chỉ Định một Đại Diện của Thư Ký Ban Giám Đốc trong Thời Gian diễn ra Cuộc Bầu Cử Ban Giám Đốc 2024;
  - b. phê duyệt Thông Báo Hạn Chót Nộp Đơn Xin ghi tên tranh cử trên Lá Phiếu; và
  - c. phê chuẩn hợp đồng dịch vụ bầu cử với Quận Harris.

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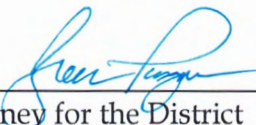
## 會議公告

### HARRIS COUNTY第391號市政公用事業區

Harris County 第391號市政公用事業區理事會將於2024年1月8日，星期一，中午 12:00，在Allen Boone Humphries Robinson LLP辦公室，(3200 Southwest Freeway, Suite 2600, Neches 會議室, Houston, Texas) 會議室，召開普通會議，討論並執行下列適當之事項：

17. 2024年董事選舉，包括：
- a. 採納關於在 2024 年董事會選舉期間委任董事會秘書之代理人的決議；
  - b. 授權發佈「申請選票席位截止日期通知」；以及
  - c. 授權與 Harris 郡簽署選舉服務合約。



  
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Attorney for the District  
Abogado para el Distrito  
Luaät sō ñaäi dieän Cō Quan  
地區律師

**\* The Board will conduct an in-person meeting at its physical location. As an accommodation to the public, a telephonic option is available. To listen to the meeting and to address the Board during the public comment item. The telephone number is (877) 336-1831, Access Code: 9704912.**

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